

CONTINUING PROFESSIONAL DEVELOPMENT REPORTING PROGRAM GUIDELINES

GOALS:

- To actively support and encourage members in their pursuit of relevant educational opportunities pertaining to the Land Surveying profession, particularly with respect to evolving statutes and regulations, business practices and technology.
- To provide guidelines of the recommended minimum participation levels of continuing professional development.
- To encourage feedback regarding the continuing professional development activities undertaken by members, in order to assess the needs and success of the Continuing Professional Development Reporting Program.

GUIDING PRINCIPLE:

- The ABCLS recognizes the professionalism and diligence of its members, and encourages them, through voluntary CPD participation, to maintain an appropriate level of professional competence.
- The ABCLS will define the recommended minimum standards and participation levels of CPD annually.

REPORTING PERIOD:

- The CPDC will provide a list of recommended categories for the CPD Reporting Program.
- Members are asked to voluntarily report on an annual basis (January 1 to December 31) using the provided reporting form.
- The feedback gained from the reporting process will gauge the participation and type of CPD undertaken by members and will assist in guiding the Continuing Professional Development Reporting Program in the future.

CPD ACTIVITY CATEGORIES:

- The CPD Reporting Program is intended to accommodate a wide variety of activities, including, but not limited to, the practice of Land Surveying, technology, business practices, Association participation and personal development.

1. FORMAL ACTIVITIES

- The ABCLS recognizes formal learning opportunities directly related to the profession of Land Surveying, provided through educational institutions or sponsored by the Association or industry.
- Formal activities that pertain to the practice of Land Surveying, and may include, but are not limited to, the following:
 - Seminars
 - Courses
 - Lectures
 - Workshops
- It is recommended that a minimum of 6 hours of formal activities be claimed for each reporting period.

2. INFORMAL ACTIVITIES

- The ABCLS recognizes activities that are not considered to be formal learning opportunities, but are directly related to the profession of Land Surveying.
- Informal activities that pertain to the practice of Land Surveying, and may include, but are not limited to, the following:
 - Attending AGM's of related professional associations
 - Self-directed study of topics pertaining to the profession of Land Surveying
 - Research and publishing of articles, preparation of presentations, seminars or workshops.
- It is recommended that a minimum of 6 hours of informal activities be claimed for each reporting period.

3. ASSOCIATION PARTICIPATION

- The ABCLS recognizes that Association related activities assist in a professional member's development.
- Association Related Activities may include, but are not limited to, the following:
 - Annual General Meetings
 - Special General Meetings
 - Regional Meetings
 - Committee Membership
 - Participation at Career Fairs and Classroom Presentations
- It is recommended that 6 hours of Association participation be claimed for each reporting period.

4. OTHER ACTIVITIES

- The ABCLS recognizes activities that are of value to professional members, but not necessarily listed in the other 2 categories.
- These activities should involve the member's professionalism and contribute to the community; whether it be locally or globally.
- It is recommended that 3 hours of other activities be claimed for each reporting period.

Please submit to:

office@abcls.ca or #301 – 2400 Bevan Avenue., Sidney BC V8L 1W1